

31 March 2011

Dear Parent

Please find below some important information for parents and students.

### **Uniform**

There have been some recent incidents where uniform rules have not been adhered to as is expected. Please be aware that large flowers and bows are not allowed in students' hair and nail varnish and make up are prohibited. Furthermore, skirts must be plain and knee length and should be worn with tights.

### **Parental access to student information (including online reporting)**

Parents will now have access to their child's information via electronic on-line reporting. This means you will be able to see information on your child's attendance, copies of any letters that have gone home, contact details and copies of your child's progress reports by logging on to the online reporting section of the school web site (found under the 'parents' tab). Along with the next progress report (due Tuesday 26 April) you will receive a username and password as well as instructions on how to use the system.

### **Lost property**

We still have large amounts of lost property in the office. There will be a list of lost property available on the school web site for you to look at should you find your child is missing something. You are welcome to come in yourself to enquire about lost property or send your child to the school office. Please ensure all items are named as this enables us to reunite students and property quickly. All lost property will be disposed of at the end of each half term.

### **Holiday dates and school closures**

The school will be closed for Easter break from **Monday 11 April 2011 until Monday 25 April** (inclusive). Students should return to school on Tuesday 26 April at the usual time.

On **Friday 29 April 2011**, we will be closed for the Royal Wedding.

Students should return on Tuesday 3 May 2011 as **Monday 2 May 2011** is a bank holiday.

I would also like to take the opportunity to inform you that the next Review and Target Setting Day is now on **Friday 1 July 2011**. Further details will follow shortly.

Finally, students must remove all items and padlocks from lockers by Monday 4 April 2011 as we are undertaking a 'spring clean'.

May I take the opportunity to wish you a Happy Easter and a relaxing break.

Yours faithfully

Mrs A. Crawford  
**Vice Principal**